

PERSONAL INFORMATION Francesca Mura

QUALIFICATIONS Bachelor of Arts (Joint Hons) in English/French
PGCE (Primary)
CELTA (Cambridge Certificate of English Language Teaching to Adults)

WORK EXPERIENCE

As a teacher of English:

- 2023-2024 **UnigeSenior, University of Genoa**
B1 level English course for senior students.
- 2021-2024 **Settore Sviluppo Competenze linguistiche, CLAT, University of Genoa**
Online B1 level English course.
- 2020-Present **Department of Modern Languages and Cultures, University of Genoa**
Courses taught (“esercitazioni”):
- English I
- Text Analysis
- Translation EN-IT (1st, 2nd and 3rd Year)
- 2013-2019 **The British School Al Rehab - Gems Education, Cairo, Egypt**
Primary class teacher. Tasks and duties included: lesson planning and delivery; classroom and behaviour management; marking, end-of-term/end-of-year assessments and reports; liaising with colleagues; school trips and productions; attending staff meetings and Continuous Professional Development courses.
- 2011-2013 **Department of Modern Languages and Cultures, University of Genoa**
Courses taught:
- English phonetics and phonology (1st Year - theory module)
- Translation EN-IT (1st Year - “esercitazioni”)
- English for special purposes – Tourism (3rd Year - theory module).
- 2004-2009 **The Language Centre of the University of Cagliari (CLA)**
Beginner to advanced levels.
Other tasks included oral assessments in entry tests; preparation of the syllabus and a database for B1 level examination papers for end-of-course assessments.
- 2001-2009 **International Language School, Rome**
Courses for employees of the Ministry of Defense, the Province of Rome and the Italian Railways taught in Rome and Cagliari. Also worked as an examiner for English assessment tests aimed at Cagliari Airport air traffic controllers.
- 2005 **Centro Italiano Femminile, Vocational Training School, Cagliari, Italy**
Age range 14-17, courses taught: Business English and English for tourism.
- 2003 **Direzione Marittima, Cagliari**
Courses taught: Maritime English.

Other experience in teaching:

- 2000-2001 **Special Educational Needs Assistant**
Walworth Secondary School, London, UK.
Assisted pupils (Key Stage 3) in all subjects but mainly in English, Mathematics and Science.

Experience as a translator and interpreter:

- 2007-09 **The Language Centre of the University of Cagliari (CLA)**
From Italian into English. Translation of some sections of:
- the Engineering Department website of the University of Cagliari
- Sardegna Turismo website of Regione Sardegna
- degree certificates.
- 2003-06 **International Relations Office, University of Cagliari**
From Italian into English
Translation of the University of Cagliari student prospectus for the academic years 2004-2005 and 2006-2007 (entire brochure for each academic year – 130 pages).
- 2003-04 **Imago Mundi Cultural Association, Cagliari**
Interpreting:
- (English/Italian) at the International Fair of Sardinian Food and Wine, Service Centre of the Chamber of Commerce
- (Italian/French) within the “Cagliari Open Monuments” international project meeting.

EDUCATION AND TRAINING

- 2014-2015 **PGCE (Professional Graduate Certificate in Education, Overseas) – Primary Education.**
Theory and practice of teaching. **One-year** course.
University of Sunderland, UK.
- 2001 **CELTA - Cambridge Certificate of English Language Teaching to Adults**
Theory and practice of teaching.
International House, London, UK.
- 1994-1998 **BA (Joint Hons) in English and French**
Language and literature. **Four-year** degree course.
Royal Holloway and Bedford New College, University of London, UK.
Third year spent in France and Canada. Courses attended: French language; English to French and French to English translation.
The British Institute in Paris, France, and Université de Montréal in Québec, Canada.
- 1989-1994 **Diploma di Maturità Linguistica**
English, French, Italian and Art History.
Liceo Linguistico A. Segni, Cagliari.

CPD and other diplomas

- 2017 **An Introduction to Safeguarding Young people** Prospero Teaching Accredited CPD courses.
Basic Online First Aid course and **Paediatric First Aid** online course, First Aid for free.
- 2015 **Killer Questioning & Getting Children to Think.** CPD course held by Edge Hill university.
A New Approach to Mainstream EAL: Blended Learning. Dragonfly Training Ltd.
- 2008 **CELI and CELI Impatto Examiner** Qualifications (for Italian Language level assessment),
Associazione culturale Nur, Cagliari. Course held by the Centre for language assessment and
certification, University for foreigners, Perugia.
- 2002 **TELC Examiner** (The European Language Certificate) in the English and Italian languages,
International Language School, Rome.

PERSONAL SKILLS

Mother tongue

Italian

Other languages

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	Proficient	Proficient	Proficient	Proficient	Proficient
French	Advanced	Proficient	Advanced	Advanced	Proficient

Computer skills

- Computer literate with Microsoft Office processing skills (MS Word, PowerPoint, MS Excel); Teams and Moodle.

Interests

- Learning theories and educational psychology.